



ISDB 45TH ANNUAL MEETINGS

1-4 APRIL, 2020
JEDDAH, KSA



ISDB

INTRODUCTION

This booklet is complementing the Annual Meeting website (www.isdb-am.org), which contains the updated schedule of the Annual Meeting's side events and detailed logistical information. Participants are invited to visit the website regularly before and during the meetings for up-to-date information.

ABOUT THE ISDB GROUP ANNUAL MEETINGS

The Board of Governors of the Islamic Development Bank Group (IsDB Group) holds an annual meeting to discuss development issues and institutional matters.

The meeting attracts more than 2,000

participants and offers an ideal platform for decision-makers to discuss challenges and explore opportunities facing IsDB Group member countries.

VENUE

The 45th Annual Meeting of the Islamic Development Bank Group will take place in Jeddah, Kingdom of Saudi Arabia, at the Ritz Carlton Hotel.

SCHEDULE

The following meetings of the Boards of Governors and General Assemblies of



members of the IsDB Group will take place on 3 - 4 April 2020:

- The 45th Annual Meeting of the Board of Governors of the Islamic Development Bank (IsDB)
- The 27th Annual Meeting of the Board of Governors of the Islamic Corporation for the Insurance of Investment and Export Credit (ICIEC)
- The 13th Annual Meeting of the Board of Governors of the Islamic Solidarity Fund for Development (ISFD)
- The 20th General Assembly of the Islamic Corporation for the Development of the Private Sector (ICD)
- The 15th General Assembly of the

International Islamic Trade Finance Corporation (ITFC)

The Annual Meeting of the IsDB Group is also an occasion during which the following institutions hold their general assemblies:

- The Association of Development Financing Institutions in Member Countries of the Islamic Development Bank (ADFIMI);
- The Federation of Consultants from Islamic Countries (FCIC);
- The Federation of Contractors from Islamic Countries (FOCIC);



SEMINARS AND FLAGSHIP EVENTS

The seminars and flagship events that take place during the Annual Meeting period will feature top-level panelists from governments, international & regional organizations, the private sector, academia, and civil society. The side events program provides a vibrant platform to discuss economic, financial and development issues of current interest to IsDB Group member countries and its

partners.

The side events also aim at encouraging discussions and debates as well as promoting partnerships, cooperation, and knowledge sharing. Most of the events are open to all registered participants.

The full schedule of events will be published in due course at the Annual Meeting website “www.isdb-am.org”



REGISTRATION AND ACCREDITATION

REGISTRATION

All guests and participants are requested to register on-line by following the step-by-step process explained on the Annual Meeting website (www.isdb-am.org),

through the “Registration” tab by using the registration code mentioned in the invitation letter.

Participants are requested to complete registration, including flight details and hotel bookings, no later than 12th March 2020 at 17:00 pm.



ACCREDITATION and ID BADGES

Annual Meeting Registration Desk will be located at the venue of the meeting “Ritz Carlton, Jeddah” and will open at 12:00 PM on Tuesday 31st March through the close of the meetings on 4th April 2020.

ID BADGES:

ID badges will be required for entrance into the Plenary Meetings, meeting rooms, and offices. In addition, participants are required to wear their ID badges at all times while at the venue.

Badges must bear a current photograph of the registrant; hence, participants should upload their recent photos when registering online. In addition, participants are required to show passports or other means of government-issued photo identification to obtain their badges from the registration counter.

Lost or missing badges should be reported immediately to the Registration Counter at the Annual Meeting venue.

LOGISTICAL INFORMATION:

PASSPORTS AND VISA REQUIREMENTS

All participants should ensure that their passports validity exceeds 6 months, and in all cases, longer than the duration of the stay and ensure they obtain a valid visa prior to entering the Kingdom of Saudi Arabia.

Except for the citizens of the Gulf Cooperation Council, participants from all countries require a visa to visit Saudi Arabia. It is highly recommended that the visa application be made as early as possible to allow sufficient time for processing

TRAVEL TO AND FROM JEDDAH

It is expected that Governors, Alternate Governors, and delegates will make their own travel arrangements to and from Jeddah.

Governors, Alternate Governors, and other delegates are encouraged to arrange their arrival and return flight reservations, directly to and from Jeddah, as early as possible to secure the flights and dates of their choice.

AIRPORT RECEPTION

Protocol officers will be available at Jeddah, King Abdulaziz International Airport to assist delegates entry and departure.

Shuttle buses will be available to transport participants from the airport to the “official” hotels and from these hotels to the venue of the Annual Meeting.

For each IsDB Governor, one car with a driver will be provided. It is, therefore, vital that Governors indicate their travel details in the registration form.

CUSTOMS

Travelers to the Kingdom Saudi Arabia are not allowed to bring in prohibited items such as narcotics, alcoholic beverages, firearms, or ammunition. Currency exceeding SR 60,000 or the equivalent in foreign currency must be declared.



HOTEL ACCOMMODATION

The Annual Meeting Secretariat has booked rooms at the Ritz Carlton Hotel for the IsDB Governors. Governors are requested to select the rooms during the registration process, if they prefer to stay in a different hotel, they can make their own booking directly.

Alt. Governors and Delegates are requested to make their own hotel booking through the Annual Meeting website.

The Annual Meeting Secretariat has negotiated special rates with few selected hotels, as shown in the table

below. Participants are advised to make reservations at the selected hotels of their choice. Participants are also advised to include the names of their booked hotels on the registration forms, to facilitate transportation arrangements from the airport to hotels.

Please consult the Annual Meeting website (www.isdb-am.org) for the means of booking, and the reservation deadlines for each hotel. After the deadline, availability of rooms, and hotels, negotiated rates by IsDB may not be applicable.

OFFICIAL HOTELS

No.	Hotel	Rate (SAR)* "Exclusive of Taxes"			
		Single	Double	Suites	Booking Info
1	Ritz Carlton Hotel				
2	InterContinental Jeddah (5-stars)	690	995		Mr.Tofayel Ahmed Sales Manager E: tofayel.ahmed@ihg.com Tel: +966 (12) 229 5555
3	CROWNE PLAZA (5-stars)	650	850		Mr.ALI JADOUE DIRECTOR OF SALES E: ali.jadoue@ihg.com T: +966 12 2604933
4	MORA Hotel (3-stars)	280		350	Mr.EMAD A HADY DIRECTOR OF SALES & MARKTING E: EMAD.H978@YAHOO.COM
5	ASTER Hotel (3-stars)	280		350	Mr.EMAD A HADY DIRECTOR OF SALES & MARKTING E: EMAD.H978@YAHOO.COM
6	Jeddah Blue (3-stars)	210		Junior Suite: 250 Family Suite: 380	Mr.EMAD A HADY DIRECTOR OF SALES & MARKTING E: EMAD.H978@YAHOO.COM
7	Jeddah Blue Pluse (3-stars)	210		Junior Suite: 250 Family Suite: 380	Mr.EMAD A HADY DIRECTOR OF SALES & MARKTING E: EMAD.H978@YAHOO.COM
8	Ebreez Hotel (3-stars)	230		280	Mr.EMAD A HADY DIRECTOR OF SALES & MARKTING E: EMAD.H978@YAHOO.COM
9	Dyar Al Hamra Hotel (3-stars)	260		Junior Suite: 360 Family Suite: 460	Mr.Syed Sabeel Hussain Sales Executive E: sales01@alshamikha.com
10	Salsabil By Warwick Corniche (3-stars)	345.00	370		Mr.Mohamad Qudrath Assistant Operation Manager E:mqudrath@warwickhotels.com
11	Ramada Continental Jeddah (3-stars)	300.00	350	650	Mr.Krishna Kumar Sales Manager E: sm@rcjed.com

MEDIA CENTER

IsDB media center will be set up at the Annual Meeting venue to enable journalists and media representatives work properly.

A detailed program of activities before and during the Annual Meeting will be provided. Media representatives are requested to contact the Communication Office at the Media Center for information about the Annual Meetings' side events

and associated activities or any requests for formal interviews



LIAISON OFFICER

A liaison officer will be assigned to each Governor to assist her/ him throughout the period of the Annual Meeting.

GENERAL SERVICES

1

INFORMATION DESK

will be located throughout the Annual Meeting venue during the period of 1-4 April to handle general inquiries.

2

TRAVEL DESK

The travel desk will be located at the venue to assist with related travel requirements.

3

BANKING SERVICES

Limited banking services, including foreign exchange, will be available in the Annual Meeting venue.

These services are also available at most hotels. ATM machines can be found in the area surrounding the Annual Meeting venue.

4

MEDICAL FACILITIES

Limited medical facilities will be available in the Annual Meeting Venue and selected hotels. Although the primary medical care will be provided,

it is advisable that delegates should have an international travel insurance policy.

TRANSPORTATION

Regular shuttle buses will be available from the Official Hotels to the Annual Meeting venue and vice versa for all participants.

Participants who opt to reside in non-official hotels should make their transportation arrangements.

The schedule will be available on the annual meeting website.

PRACTICAL INFORMATION**LOCAL TIME**

GMT +3.

**LANGUAGE**

While Arabic is the official language of the Kingdom of Saudi Arabia, English is widely spoken in urban areas.

**ELECTRICITY**

Saudi Arabia operates on a 220-supply voltage; it is highly recommended not to use electric equipment operating on 110-supply voltage.



CURRENCY AND EXCHANGE RATE

The official currency of Saudi Arabia is the Saudi Riyal; it has a fixed exchange rate of USD 1= SAR 3.75. Foreign currencies can be exchanged in banks, exchange offices, and major hotels.



CLIMATE

Daytime average temperature amounts to 34°C (93°F) maximum, while at night it reaches 22°C (72°F).



PRAYER TIMES

A suitable prayer area is available in the Annual Meeting venue. Prayer times in Jeddah during the Annual Meeting are published on the Annual Meeting website



WORKING HOURS

Government Institutions: 07:30 – 14:30

Banks:

09:30 – 16:30 (Sunday to Thursday)

Markets and Stores:

10:00 to 22:30 (throughout the week except on Fridays before noon)

It is worth noting that during the daily prayer timings, shops remain closed.



LIST OF DIPLOMATIC MISSIONS

For a list of Kingdom of Saudi Arabia diplomatic missions in IsDB Member Countries, and list of IsDB Member Countries diplomatic missions in Kingdom of Saudi Arabia, please consult the Saudi Arabia Ministry of Foreign Affairs website: www.mofa.gov.sa

SOCIAL ACTIVITIES

PERFORMING UMRAH

Makkah is located 73 Km east of Jeddah; trips will be organized for participants to perform Umrah, for the schedule and reservation, please consult the Annual Meeting website and the information desk located in the Annual Meeting venue.

VISIT TO MADINAH

A visit to Madinah can be organized by the Tour Desk located in the Annual Meeting Venue.

SOCIAL PROGRAMME FOR SPOUSES

An eventful program will be prepared and published on the Annual Meeting website for accompanying participants of the Annual Meeting. Please check the website regularly for any updates or announcements.

ANNEX I: DRAFT PROGRAMME OF THE 45TH ANNUAL MEETING OF THE ISDB GROUP

WEDNESDAY (01 APRIL 2020)	
Time	Meetings
09:00 – 14:00	IsDB Group Boards meetings
THURSDAY (02 APRIL 2020)	
11:00 – 12:30	Joint opening Press Conference of the Chairman of the Board of Governors (BOG) and the President of IsDB Group
15:30 – 17:30	Meeting of the Procedures Committee
19:30 – 21:00	Official Opening Ceremony of the IsDB Group 45th Annual Meeting
FRIDAY (03 APRIL 2020)	
09:00 – 10:30	Plenary Session
19:30 – 21:30	Host Country Gala Dinner
SATURDAY (04 APRIL 2020)	
09:00 – 09:30	Meeting of the Supreme Council for Al Aqsa and Al Quds Funds
09:30 – 10:00	Meeting of the Management Committee of Al-Aqsa and Al Quds Funds
10:30 - 12:30	Governors' Round Table
12:30 – 13:30	Closing Session
14:30 – 15:30	Joint closing Press Conference of the Chairman of the Board of Governors (BOG) and the President of IsDB Group





تحت الرعاية السامية لصاحب الجلالة الملك محمد السادس

2019
Marrakech مراكش
الاجتماع السنوي الرابع والأربعون
مجموعة البنك الإسلامي للتنمية



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